

Singapore : Tourist Visa

Checklist of documents required (updated as on 01st September 2026)

(Please note, for Singapore Visa, we need to submit the passports and documents to the Consulate.)

Sr. No	Document	Checklist
1	Current valid with minimum 6 months validity from the day of arrival in Singapore and old passport (Issued in Maharashtra / Goa/ Gujarat / Madhya Pradesh /Chhattisgarh / Orissa) Incase passport is issued in any other state , would need to provide atleast 2 address proof - MSCEB bill /Valid Rent Agreement / Society letter or company letter stating your employment proof with them on letterhead in original with stamp and signature of authorized signatory along with his/her name and designation	
2	Duly filled VISA application form and signed by blue ball pen only. On Minor visa form, require both parents + applicant signature + minor thumb / sign impression. (require signature on all pages at bottom)	
3	Two latest passport size photographs as per these specifications: Size 35X45mm, white background, face should comprise 80% of the photo, wearing dark clothes, without eyewear and both ears should be clearly visible and no teeth to be shown	
4	Covering letter to be addressed to 'The Consulate General of Singapore , Mumbai' giving all the details about the personal trip. Letter to be signed by respective applicant. • If self employed , covering letter on company letterhead with stamp and sign. • If employed, covering letter on plain paper with sign. Please Note, we need to mention below clause in every covering letter - "I/we have acknowledged and will undertake full responsibility on SafeTravel's requirements stipulated for travelling to Singapore." Covering letter without the above undertaking will not be accepted. This undertaking is mandatory for all visa application.	
5	Latest 6 months updated personal bank statement with closing balance minimum INR 50,000/- *recommended to have with bank stamp and sign but not mandatory.	
6	In case of Minor , No Objection Certificate from both parents with their passport copies incase of child travelling alone /with Gaurdian or incase travelling with single parent then NOC from another parent along with his/her front and last page of passport copy.	

7	Confirmed hotel bookings with applicant name mentioned as per valid passport in the reservation Booking should include - Hotel confirmation no., Hotel name , address with zip code and contact number.	
8	Return Flight Tickets – Confirmed ticket or ticket itinerary	
9	Applicant Occupation Proof If employed - Visiting card along with last 3 months Salary Slips with Salaried Statement for 6 month + Personal last 3 years ITR – single acknowledgement page. For Self- Employed – Require GST certificate (all 3 pages) / Incorporation Certificate / Shop Act / Udhyam Registration along with Applicant / Company last 3 years ITR – single acknowledgement page. For Retired – Relieving Letter / Pension Payment order along with 3 month pension slips + Last 3 years ITR – single acknowledgement page. For Student – Student ID copy both sides or Bonafide certificate copy from school / insitute on letterhead with stamp and sign.	
10	Incase of sponsorship from Singapore – • Invitation letter from Invitee along with sign • Valid Passport copy first and last page • Singapore pass (residence permit) copy both sides of Invitee.	

****Please be informed that after we submit the online visa application, the authorized agent will contact the applicant directly via their personal WhatsApp number for a video confirmation call. You need to be available for the same and after the video confirmation call is done then only the process is started for the finalization.**

Visa Pricing*:

Sr. No	Particular	Charges
1	VISA fees (Normal)	₹ 3,600
2	Visa Fees (Express)	₹ 8,000
3	Odyssey Service Charges (including 18% GST)	₹1,770
4	Courier charges	₹800
5	SG Arrival charges – if we do on behalf of applicant (incuding 18% GST)	₹590 per person

*The visa fees for all countries is subject to change due to rate of exchange changes. Please check for the updated fee at the time of applying.

Processing Time:

Singapore Tourist visa takes 5- 6 working days on normal basis

Singapore Express visa takes 03 working days on urgent basis

Important Note:

- 1) Granting or refusing the visa is at sole discretion of respective Embassy/Consulate/High commissions. Odyssey Tours & Travels only assists in the visa application process & doesn't give any guarantees or assurances about the approval of the VISA or the time frame for processing the visa application
- 2) Documents may vary on case to case basis and Embassy/VFS may ask for some additional documents from the applicant as well as video confirmation call of the applicant for a personal interview.
- 3) The duration of the visa and whether its for Single / Multiple entry is at the sole discretion of the consulate.

Other services offered by Odyssey Tours and Travels:

Odyssey has been in the Business for the past 35 years and we have an experienced team with collective experience of more than 200 years, excellent strategic relationship with the airlines and the best travel technology tools which helps us in crafting memorable experiences for our clients.

Apart from visas, we offer the entire gamut of travel services including flights, hotels, sightseeing tours, cruise vacations, customized conference and incentive programs, car rentals, travel insurance and passport assistance.