

United Kingdom : Business Visa

Checklist of documents required (updated as on 1st December 2019):

Sr. No	Document	Checklist
*	Documents from Employer (Company)	
1	Covering letter by company on their letterhead addressed to "The British Deputy High commission, New Delhi giving all the details about the business trip. Letter to be stamped & signed by authorized signatory	
2	Company Business proof documents in English like - GST certificate , Certificate of Incorporation , Shop act licence in English , Partnership deed copy.	
*	Applicants documents	
3	Current valid and old passport ,Current passport should have minimum six months validity from the date of return travel with at least 1 blank page on both sides.	
4	Dully filled VISA application form which we attached in the email (we will review and then fill up online visa form on your behalf)	
5	Below 12 age applicant - Two passport size photographs as per these specifications: Size 35X45mm, white background, face should comprise 80% of the photo, wearing dark clothes, without eyewear and both ears should be clearly visible and no teeth to be shown (All other applicant Photo will be taken at the VFS)	
6	Latest 6 months updated personal bank statement with bank stamp & signature on each page	
7	Personal ITR copy for last 3 years	
8	Latest 3 months salary slips with company stamp & signature	
9	Invitation letter from the overseas Invitor Company on their letterhead addressed to "The British Deputy High commission, New Delhi. Letter to be stamped & signed by authorized signatory	
10	Return Flight Tickets	
11	Confirmed hotel bookings with applicant name mentioned in the reservation	
12	Property Documents and Fixed Deposit slip.	

Important Information:

The UK high commission has introduced the Biometric system (Fingerprints & Digital Photo) to apply for all UK visas & all applicants have to visit respective facilitation centre of Embassy/Consulate for the same.

Ensure your fingertips are free from any forms of decoration, cuts, abrasions or other markings as these may affect your ability to provide acceptable finger scans.

If you are applying for a visa on behalf of a child under 5 years old, they must also attend an appointment, but don't have to provide their fingerprint information

Submission @ Pune VFS

Travel Agents are not allowed to submit documents at VFS, hence applicant will have to go personally to submit application and for Bio-Metric Finger print at Pune VFS.

Following applicants are exempted from biometrics:

- Children under 5 years of age
- Applicants for whom the collection of fingerprints is physically impossible

Processing Time:

United Kingdom Business visa takes 15 working days on Normal basis

Visa Pricing*:

Sr. No	Particular	Charges`
1	VISA fees 6 months	₹ 8581.00
	2 years	₹ 31285.00
	5 years	₹ 60267.00
	10 years	₹ 78928.00
2	VFS charges	₹ 750.00
3	VFS Courier	₹ 500.00
4	Documents check and Barcoding charges	₹ 400.00
5	SMS charges optional	₹ 145.00
6	Odyssey Service Charges (Inclusive GST)	₹ 2,360.00
	Total	₹

*The visa fees for all countries is subject to change due to rate of exchange changes. Please check for the updated fee at the time of applying.

Fast Track / Priority Visa Service:

The UK Border Agency will expedite the processing of your visa application and return of your documents. Customers may request this service if they are applying for a visitor visa (excluding student visas) and have travelled without difficulty in the last five years to one of the following countries: UK, US, Australia, New Zealand, Canada or a Schengen country.

Please note: If you have been refused a visa for any one of these countries or overstayed your visa to the UK or been removed or otherwise been required to leave the UK, the processing of your application is likely to take longer than the processing times set out below, and is unsuitable for the Fast Track process

Processing times:

Fast track basis 5 to 7 working days.

The cost for Fast Track service is Rs.20836/- in addition to the above mentioned Charges.

Note: - Further, any change in fees, additional document or personal presence of the applicant might be required which is on the discretion of the embassy or consulate.

Note: - Using the Fast Track service does not guarantee that your visa application will be successful. All applicants must meet the requirements of the UK's Immigration Rules. The Fast Track fee will not be refunded if the visa is refused or, in exceptional circumstances, takes longer than the processing times set out above.

Important Note:

- 1) Granting or refusing the visa is at sole discretion of respective Embassy/Consulate/High commissions. Odyssey Tours & Travels only assists in the visa application process & doesn't give any guarantees or assurances about the approval of the VISA or the time frame for processing the visa application
- 2) Documents may vary on case to case basis and Embassy/VFS may ask for some additional documents from the applicant as well as call the applicant for a personal interview
- 3) The duration of the visa and whether its for Single / Multiple entry is at the sole discretion of the consulate.

Other services offered by Odyssey Tours and Travels:

Odyssey has been in the business for the past 27 years and we have an experienced team with collective experience of more than 200 years, excellent strategic relationship with the airlines and the best travel technology tools which helps us in crafting memorable experiences for our clients.

Apart from visas, we offer the entire gamut of travel services including flights, hotels, sightseeing tours, cruise vacations, customized conference and incentive programs, car rentals, travel insurance and passport assistance.