

Canada : Temporary Residence Visa (Tourist & Family Visit).

Checklist of documents required (updated as on 01st July 2026):

At the moment, only Online application is accepted.

Sr. No.	Document	Checklist
1.	Fully Scanned Valid + Old Passports with all immigration stamps and visas.	
2.	Personal details application and duly filled VISA application form (which will be filled by us online on your behalf).	
3.	Clear Scanned / Digital passport size photograph as per these specifications: Size 35X45mm, white background, face should comprise 80% of the photo, wearing dark clothes, without eyewear, both ears should be clearly visible and no teeth to be shown.	
4.	Covering Letter on plain paper addressed to – “To, The Canadian High Commission, New Delhi.” giving all the details about the personal trip.	
5.	If self-employed , covering letter to be printed on the Company’s letterhead.	
6.	Aadhaar Card and Pan Card	
7.	Return Flight Tickets if have booked.	
8.	Confirmed hotel bookings with applicant name mentioned in the reservation.	
9.	Latest 6 months till dated updated personal bank statement with bank stamp & signature on each page & sufficient funds.	
10.	Personal ITR copy for last 3 years for salaried/retired & homemakers. If self-employed, personal and company ITR copy for last 3 years.	
11.	If Employed – Original Leave Approval letter & Latest 3 months salary slips with company stamp & signature along with Salary Account statement for last 6 months with bank stamp & sign.	
12.	If Retired – Pension Payment Order, Relieving Letter, etc. along with Pension Account Statement for last 6 months with bank stamp & sign if applicable.	
13.	If Self-Employed – Business Registration Document like GST/MOA/AAO/Partnership Deep/Shop Act in English along with Current Account statement for last 6 months with bank stamp & sign.	
14.	If Student – Bonafide certificate or Student Identification card copy.	
15.	Investment statement: FD, MF, Shares, MIS, etc.	
16.	Property Document: Current residence utility bill or house tax receipt.	
	Civil Status Proof: 1. Marriage Certificate/Affidavit if spouse’s name is not mentioned in Passport. 2. Death Certificate incase of widow/er. 3. Divorce papers. 4. No Objection Certificate from parents on Rs. 100/- stamp paper incase of a single child travelling alone or with Gaurdians. 5. Birth Certificate incase of Minors.	

17.	For Family Visit, below documents are required from Canada: 1. Invitation Letter addressed to - “To, The Canadian High Commission, New Delhi.” 2. Valid Passport and VISA/Residence Permit copy from the Invitee. 3. Residence proof. 4. Family relationship proof with the Invitee – if the applicant is visiting relatives.	
18.	Incase of Sponsored Trip – 1. Sponsorship Letter on plain paper. If the sponsorer is self-employed, then the letter should be on the Company’s Letterhead with the Company’s stamp & sign. With ID proof of the sponsorer. 2. Updated 6 months – Till dated bank statement with bank stamp & sign on each page. 3. Personal Last 3 years ITR copy + Company ITR copy if self-employed. 4. Occupation proof. If Salaried – a. If Employed, latest 3 months Salary slips with stamp & sign of the authorized signatory. b. If Self-Employed – Shop Act/MOA/AAO/Partnership Deed In English only. c. If Retired – Retirement proof in English like Pension Payment Order, Relieving Letter, Pension Account Statement for last 6 months with bank stamp & sign if applicable, etc.	

Important Information:

Effective 31st December 2018, all applicant’s need to visit to their nearest VFS centre personally. The applicant is required to give Biometric while applying for the said period. (Subject to change as per Consulate/Embassy guidelines).

Following applicants are exempted from Biometrics:

- Children under 12 years of age.
- Applicants for whom the collection of fingerprints is physically impossible.
- Sovereigns and other senior members of a Royal family, Heads of State and members of the National Governments (with their official delegations and spouses) if they travel for official purposes.

Processing Time:

Canada Tourist Visa takes 30 to 35 working days.

Visa Pricing*:

Sr. No.	Particular	Charges
1.	VISA fees (CAD 100)	₹ 6,800/- Approx.
2.	Biometric Fees (CAD 85)	₹ 5,800/- Approx.
3.	Odyssey Service Charges (Inclusive GST) for Paper Application	₹ 4,130/-
Total		₹ 16,730/-

****If we make dummy hotel bookings for visa purpose it will be chargeable of INR 1180/- per booking.**

****Once the visa is approved and the Embassy asks for Passport Stamping there are 2 options as below:**

- 2—way courier – where the passport will be collected from your residence – approx. INR 2400/- charges per application
- Personal Submission at VFS – No charge

*The visa fees for all the countries are subject to change due to rate of exchange & without any prior notice. Please check for the updated fee at the time of applying.

Premium Lounge Facility at additional cost ₹ 4,000/- to ₹ 4,500/- per applicant.

****Please note** – it does not affect the application assessment anywhere.

- Separate Lounge with personalised service by the dedicated staff.
- Refreshments.
- Reading Material (Magazines/Newspapers).
- Courier return of passport.
- SMS alert on the status of your application.
- 4 photographs.
- Photocopying service for your documents upto a maximum of 10 photocopies.

Important Note:

- 1) Granting or refusing the Visa is at sole discretion of respective Embassy/Consulate/High Commissions. Odyssey Tours & Travels only assists in the Visa Application process & does not give any guarantees or assurances about the approval of the VISA or the time frame for processing the Visa Application.
- 2) Documents may vary on case to case basis and Embassy/VFS may ask for some additional documents from the applicant as well as call the applicant for a personal interview.
- 3) The duration of the Visa and whether it is for a Single/Multiple entry is at the sole discretion of the Consulate.

Other services offered by Odyssey Tours and Travels:

Odyssey has been in the Business for the past 33 years and we have an experienced team with collective experience of more than 200 years, excellent strategic relationship with the airlines and the best travel technology tools which helps us in crafting memorable experiences for our clients.

Apart from visas, we offer the entire gamut of travel services including flights, hotels, sightseeing tours, cruise vacations, customized conference and incentive programs, car rentals, travel insurance and passport assistance.